

Provider access policy statement

Redhill School



Approved by:	Local Governing Body	Date: February 2023
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Last reviewed on:	New policy
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Next review due by:	September 2023
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This policy reflects the updated PAL guidance launched by the DfE in January 2023 and will work alongside our current Provider Access Statement for the academic year 2022/2023.

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access.
- The grounds for granting and refusing requests for access.
- Details of premises or facilities to be provided to a person who is given access.

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend.
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9.
 - 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend.
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- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11.

***Whilst the legislation governing this policy relates to Years 8 – 11, we are also keen to offer opportunities to pupils in Year 7 so that they have early access to the most relevant, engaging and up-to-date information and opportunities. These can take place at any point throughout the academic year for pupils in Year 7.**

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer.
- Information about what careers those qualifications and apprenticeships can lead to.
- What learning or training with the provider is like.
- Answers to any questions from pupils.

We will build opportunities into our assembly program, tutor programme and through our PSHE curriculum in the first instance for all year groups to ensure that encounters are meaningful and allow pupils to have access to providers for an appropriate amount of time to allow for information to be shared and follow-up questions. We will also work with subject areas across the school to ensure that, where possible, careers can be linked to subject learning and provide opportunities which allow external visitors to support delivery of the wider school curriculum.

All providers will be given an overview of what content is essential for the visit and presentations will need to be sent to Mrs V Baggott in advance of session delivery to ensure that these points are included and that content meets our Safeguarding expectations.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in years 8 to 11 at Redhill School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships (e.g. through activities and events such as options events, assemblies and taster events).
- Understand how to make applications for the full range of academic and technical courses.

4. Management of provider access requests

4.1 Procedure

In order to request access to Redhill School, providers should contact our Careers Leader in school directly to discuss the request and look at appropriate dates, year groups and formats for delivery (whether in person or live online). We will respond to all contact and consider all requests carefully.

A provider wishing to request access should contact Mrs V Baggott (Careers Leader).

Telephone: 01384 816355

Email: vbaggott@redhill.dudley.sch.uk

We will maintain a database of providers who work with Redhill and routinely contact them to plan visits and talks (both within school and outside of school) as part of our ongoing commitment to a broad careers experience for all.

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>Post-16 questionnaire 1.</p>	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>National Careers Week activities (via assembly and delivered through each subject across the week).</p>	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>Access to the 'Titan Careers and Skills Fair' (online opportunity).</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>Post-16 questionnaire 2.</p>	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>National Careers Week activities (via assembly and delivered through each subject across the week).</p>	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>'Aspire to Be' Alumni event.</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 9	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum (with a focus on different careers paths to support pupils as they enter the destinations process in preparation for KS4).</p> <p>Post-16 questionnaire 3.</p>	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>National Careers Week activities (via assembly and delivered through each subject across the week).</p>	<p>No 'counted' encounters – encounters must have taken place by 28 February.</p> <p>As a school, Redhill will still seek and welcome external visitors into school during this term.</p> <p>Work Experience preparation activities and sessions (including via assemblies and tutor program).</p> <p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 10	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>Post-16 questionnaire 4.</p>	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>National Careers Week activities (via assembly and delivered through each subject across the week).</p> <p>Work Experience Week.</p> <p>Post-16 questionnaire 5.</p>	<p>No 'counted' encounters – encounters must have taken place by 28 February.</p> <p>As a school, Redhill will still seek and welcome external visitors into school during this term.</p> <p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>Post-16 Evening.</p>
YEAR 11	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>1-2-1 Post-16 interviews.</p> <p>Post-16 questionnaire 6.</p>	<p>Assembly each half term on an aspect of careers education supported by local external providers (including information on T-Levels and Apprenticeships).</p> <p>Follow-up activities after assemblies through the tutor program.</p> <p>Careers-focus through the PSHE curriculum.</p> <p>National Careers Week activities (via assembly and delivered through each subject across the week).</p>	<p>Pupils will be in the process of sitting their formal GCSE examinations.</p> <p>No 'counted' encounters – encounters must have taken place by 28 February.</p> <p>Confirmation of post-16 education and training destinations for all pupils.</p>

Please speak to Mrs. V Baggott (our Careers Leader) to identify the most suitable opportunity for your organisation.

These events will run in line with any measures related to public health incidents, including COVID-19.

Whilst events are planned in advance of the commencement of each academic year, we welcome contact from providers at any point and will endeavor to build them into pre-planned opportunities should they support and enrich the pupils' understanding and experiences.

4.3 Granting and refusing access

At Redhill School, we will always try to accommodate external providers who would like to talk to our students. We encourage external providers who are interested to contact Mrs. V Baggott (Careers Leader) and, following a discussion with Mr. J Bacciochi (AHT – Designated Safeguarding Lead, Attendance and Careers) we will endeavour to identify an appropriate time, venue and group of pupils to allow this to happen.

We may decide to refuse access to pupils if:

- The visit raises any safeguarding concerns.
- The content of the visit is not applicable to pupils at Redhill at that time.
- External factors prevent visitors from being on school site (examinations, etc.)

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Prior to any visitors presenting or working with students, we would expect to see materials being delivered to ensure that they were appropriate for the needs and age of the pupils involved.

A full copy of our Safeguarding and child Protection Policy can be found [here](#).

4.5 Premises and facilities

At Redhill School, we will:

- Ensure that an appropriate venue (such as the main school hall or classroom) is available for the duration of the visit.
- Ensure that presenters have access to ICT equipment to support their visit (including audio and visual presenting equipment).
- Ensure that any required physical resources (pens, paper, etc.) are made available to support their visit.
- Liaise with presenters prior to their visit to ensure that venues, resources, etc. still meet the requirements of the visit.
- Request to view presentations and session content prior to the visit to ensure that it is appropriate for the identified group.
- Distribute any appropriate resources, handouts or prospectuses following a visit.

5. Previous providers

In previous years (including 2022/2023) we have invited the following providers from the local area to speak to our pupils:

- The Apprenticeships Works
- Juniper Training
- NOVA training
- Dudley College & 6th Form
- Halesowen College
- Kidderminster College
- King Edward VI College Stourbridge
- Haybridge School and Sixth Form
- Oldswinford Hospital
- Invictus

We will regularly contact a wide range of providers (including those not referenced above) and invite them in to meet and work with our pupils.

6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school:

- › BIMM Birmingham
- › Birmingham Ormiston Academy
- › Dudley College
- › Halesowen College
- › Haybridge High School and Sixth Form
- › Invictus
- › Juniper Training
- › Kidderminster College
- › King Edward VI College Stourbridge
- › Military Prep College
- › Oldswinford Hospital
- › Royal Grammar School (Worcester)
- › Skills Training
- › Solihull College
- › South & City College Birmingham
- › Windsor High School

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure [here](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

- › Safeguarding/child protection policy
- › Redhill Careers Plan
- › Redhill Careers Program
- › Complaints policy

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mrs. V Baggott (Careers Lead) and Mr. J Bacciochi (Assistant Headteacher).

This policy will be reviewed by Mr. J Bacciochi (Assistant Headteacher) annually.

At every review, the policy will be approved by the local governing body.